



MASSACHUSETTS SCHOOL
ADMINISTRATORS' ASSOCIATION



Dear MSAA PreK-8 Fall Conference Attendees and Presenters,

I want to express my sincere gratitude for your interest in the **MSAA PreK-8 Fall Conference** scheduled for *Thursday, October 5th*. Your commitment to education and professional development is truly appreciated.

It is with regret that I inform you that the conference has been canceled due to low registration numbers. Despite MSAA best efforts to promote the event and provide valuable content, the response has been below the minimum required to ensure a successful conference experience for all participants. I deeply regret any disruption this may cause you.

Here are a few important details regarding the cancellation:

- **Refunds:** If you have already registered and paid for the conference, MSAA accounting office will be processing full refunds for your registration fees. Please allow two weeks for the refund to be processed through the same payment method you used when registering.
- **Presenter Materials:** If you were scheduled to present at the conference, I appreciate the time and effort you put into your presentation. While we cannot proceed with the event as planned, I would like to offer you the opportunity to present at the MSAA office. If you are willing to do so, please send an email to Yolanda G. Burnett (yburnett@msaa.net).
- **Future Events:** MSAA is committed to providing meaningful Executive Leadership Workshops opportunities, please [click here](#) to view workshops.

I apologize for any inconvenience this cancellation may cause and sincerely appreciate your understanding in these challenging circumstances. Your dedication to the field of education is commendable and MSAA remains committed to supporting your professional growth.

Thank you for your understanding and MSAA looks forward to connecting with you in future educational events!

Warm regards,

Bob Baldwin
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"Growing Courageous Leaders"