



MASSACHUSETTS SCHOOL
ADMINISTRATORS' ASSOCIATION



MSAA Summer Institute Committee

Agenda

Annual Leadership Convocation

Tuesday, September 20, 2022

11:15 AM to 12:00 PM

Luncheon at 12:00 pm (all are invited)

Summer Institute Committee:

8.13.1 Duties - The Committee shall:

- Support the MSAA Staff to plan for the Summer Institute.
- Provide ideas for the theme of the Conference.
- Participate in the selection of the keynote and workshop speakers.
- Assist in the logistics and marketing of the Conference among members.
- Encourage participation of members in the Conference

1. Call to Order
2. Welcome & Introductions
 - a. New Members, Attendance
3. Election of Officers
4. Housekeeping
 - a. [Conflict of Interest Statements](#)
 - b. Committee's Charge - [Constitution](#)
5. Discuss Committee Goals and Objectives for 2022-2023
6. Membership Advice
7. Determine Meeting Dates/Times/Sites

Adjourn

LEADERSHIP MATTERS

MSAA | 33 Forge Pkwy | Franklin, MA 02038 | 508-541-7997

