

Assistant Principals' Committee Agenda

Thursday, January 27, 2022 @ 9:00am

Meeting Link: <https://meetings.ringcentral.com/j/1445230723>

- Call to Order @9:02 by Tim Johnson
- Attendance: Katie Kampersal, David Bachant, Larry Murphy, Patrick Lemieux, Greg Kelly, Karen Hughes, Kim Bothwell, Amy Silva, Bruce Hastings, Laura Louko, Mike Pescitelli, Brandon Frost, Matt Lefebvre, Jennifer Psaradelis, Heidi Drawec,
- Welcome and Introduction of New Members
- Housekeeping Duties: [Conflict of Interest Document](#) -
Reminder for everyone to complete and send to Katie if it has not already been done.
- Approve minutes from December 21, 2021 – Attached
Motion by Greg to Accept minutes, 2nd by Bruce-no discussions-all in favor
- MSAA Constitution Discussion-
- Tim went over the constitution with the committee. No discussion with committee. Tim will be happy to bring anything to the BOD if anything does come up
 - 7.1 Assistant Principals' Committee
 - 7.1.1 Duties - The Assistant Principals' Committee shall:
 - 7.1.1.1 Conduct surveys and disseminate information on the role of the Assistant Principal and various practices in fulfilling that role.
 - 7.1.1.2 Coordinate the study of issues of particular relevance to Assistant Principals and make recommendations to the Association regarding these issues.
 - 7.1.1.3 Organize and Promote workshops, conferences, and publications on the Assistant Principalship. 7.1.1.4 Develop position papers on issues relevant to the Assistant Principalship. Such papers shall be approved by the Board of Directors before publication.
 - 7.1.1.5 Promote the membership of Assistant Principals in MSAA, NASSP and NAESP
 - 7.1.1.6 Promote and develop skills and opportunities for assistant principals.

Planning of the April 4, 2022- Assistant Principal Conference Out Line Review

- A. Speaker Topics- Tim shared the outline for the breakout rooms. If anyone is doing a breakout please let us know what is needed as far as Technology. If there is a larger group session the ballroom is available if needed. Tim will send out an email to the group leaders requesting what they will need
- Moving in the Right Direction-Mary Ann and John-they will present on whatever we request from them. Thoughts on what they should present?
 - Dave-How many times are we doing our breakouts? Tim-you will only be giving your breakout 1 time, then go back into the ball room for Maryann and John, then lunch, then back to breakout 2.
 - Tim-Mary Ann and Johns their message is similar to Aaron P-very uplifting.
 - Kim-Uplifting information maybe they can pick a few different areas and talk about ways we can move ahead in a positive direction. Covid has really damaged many areas of school, how

do we repair how this has effected kids, admin, staff, teachers etc. What are the important things we can do to move forward and start to improve things.

- Tim- this is a great idea. The more positivity, more uplifting and how to repair what is lacking would be good there.
- Kim- a good subtitle may be “how to reengage”, how to include families, staff, kids, admin, teachers. There are so many bullying incidents, how do we reengage kids to each other and be a little nice.
- Brandon-this is a great idea

B. Artwork Contest- Over 60 pieces of art work received. Split into 3 categories Elementary School, Middle School, and High School. Created a rating system and giving the committee to the end of the day tomorrow to submit with their rankings 1-3 for each category.

C. T-shirt ordering

D. Advertising-Flyers will be made and be sent out on February 1, 2022. Katie is working on 3 different flyers with the winners of the Student Art Contest.

Kim-Tim will there a description for each of the breakouts?

Tim-This is a great idea, I will reach out to the group leaders and have them write something for their group.

Larry-what the MSAA will do Flyers will be sent in emails, it will be twitted out, next edition of MSAA matters, it will be on the landing MSAA Page. Requested the committee to share within any AP committees they may be part of in their areas. Word of mouth is also a great way to spread the word.

Tim-the committee can talk this up within their districts.

Raffle-these are great this year!

Breakouts-these are very solid. If anyone needs anything please let us know.

- Hot Topics
 - * Bruce-has any done a Title IX allegation. Can not talk to the principal because he is the decider and I am the investigator.
 - * Mike P-I can talk to my counter part at my school who was the investigator and see if she can reach out you via cell phone
 - * Tim- question to the group- Who is in charge of the 504's in your building. Is it 1 person? Here at Hopedale the 3 guidance counselors are the 504 coordinators.
 - * Mike- it has been a growing process at his school. Previous to this year it was a stipend position, there was very little consistency. They hired someone for the entire district and now they have a K to 12 504 coordinator.
 - * Tim- thank you Mike that would be helpful.
 - * Patrick- I am the 504 initial coordinator, then the guidance counselors manage the 504's after that until graduation.
 - * Tim-what are you numbers like
 - * Patrick - 560 kids- 124 504's it is very overwhelming, however it is not in our budget to have a district wide coordinator. I also end up at the IEP meetings.

* Laura- I run the 504s 850 students 70 active 504. Counselors do not have a part in it, they attend the meetings. The last building I was in they had the Special Ed Coordinator did the 504s.

* Matt- we follow the same process as you Tim, but we have 5 guidance counselors. This is how it has been for a long time.

* Dave-I only attend if the guidance counselors need me to be part of the 504's review, but the guidance counselors do it all.

*Patrick-under a lot of pressure from higher admin from outside the school- to have more supervision within the bathrooms (vaping). How are other schools tackling this

* Dave- we have a duty roster, some of the bathrooms have been closed due to vandalism. The students have to sign in and out to get in and out of the bathroom. Became aware of a device that picks up if someone is vaping and sends a text to a phone.

* Patrick- I am under a lot of pressure to have someone on bathroom duty. We have vape detectors on order.

9. Next Meeting: March 3, 2022 – In Person

10. Adjournment