



Vocational Committee

Agenda Annual Leadership Convocation

Wednesday, September 23, 2020, 10:00 AM to 11:00 AM

1. Call to Order
2. Welcome and Introduction of Members
3. Attendance
4. Goals for the Year
 - a. [Role of the Committee](#) (Article 7.12)
 - b. Virtual Meetings at least through December ...choose dates and times
 - c. Discussion of meeting with Commissioner Riley on September 17, 2020
 - d. Weekly meetings with DESE Associate Commissioner **Elizabeth L. Bennett**
 - e. Goals for 2020-2021
5. Recommendations for the Board of Directors
6. Committee Roster
7. Administrative Tasks
 - a. Conflict of Interest forms
 - b. Mileage reimbursement forms
 - c. Election of Chairperson, Assistant Chairperson, Secretary
 - Recommend keeping the same slate due to the “shortened year” and following the example of the MSAA Board of Directors.
8. Social media communication with membership
 - a. Twitter [@msaa_33](#)
 - b. Facebook [MSAA](#)
 - c. [MSAA Website](#)
 - d. MSAA Matters, link sent out twice monthly
9. Adjourn

